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Roll-offs, Refuse & Recycling, Inc.
Recycling Preparation Guidelines

**** ALL ITEMS MUST BE CLEAN****

NEWSPAPERS: And all inserts that come with paper

- * Must be placed in brown grocery bag or white plastic grocery bag (preferred) & then in recycling bin
- * Will not pick up loose paper
- * Remove papers from plastic bags (shoppers, etc.)

CANS: Tin and aluminum

- * Tin cans must be rinsed clean
- * Aluminum cans must be emptied
- * Place in brown grocery bag or white plastic grocery bag (preferred) & then in recycling bin
- * **UNACCEPTABLE:** pie and meat tins, aluminum foil, aerosol cans, paint cans, cardboard cans, metalized-look plastics, metal banding, batteries

GLASS: Unbroken, Beer, Pop, Wine and Liquor Bottles, Jars, Food Grade Bottles

- * Must be empty and rinsed clean
- * Covers and lids must be removed
- * Metal or plastic rings must be removed
- * Place in white plastic grocery bag & then in recycling bin
- * **UNACCEPTABLE:** broken glass, light bulbs, mirrors, window glass, dishes or drinking glasses, clay pots, ash trays

PLASTICS: Plastic bottles and jugs with #1, #2 or #5 only

- * Must be rinsed clean
- * Please crush or flatten
- * Caps must be removed
- * Place in brown grocery bags or white plastic grocery bag & then in recycling bin
- * **UNACCEPTABLE:** plastic bags, hangers, bottle caps, 1 gallon – 5 gallon pails, plastic utensils, lids, or cups, cups and containers which held; pesticides, herbicides, solvents, paints, adhesives, or other household hazardous wastes – no “plastic chairs, etc.”

MAGAZINES: Catalogs and phone books are acceptable

- * Must be placed in brown grocery bag or white plastic grocery bag (preferred) & then in recycling bin
- * **CANNOT** exceed 1.5 inches in thickness. If they are thicker than 1.5 inches, please rip them so that they will meet the requirements.

CARDBOARD: Corrugated Boxes, Cereal Boxes, Pop Cases, Brown Paper Bags, Egg Cartons

- * Flatten, bundle, and must be tied with string or twine on all four sides
- * No larger than 15” x 15” x 15”
- * **UNACCEPTABLE:** milk cartons, or any waxed cardboard containers, Styrofoam egg cartons, any food box or any box with pastic window, Wood, Metal (i.e.; staples, nails)

*** If improperly prepared, items will not be picked up!**